**Central Illinois**

**Volunteerism Conference**

**One Voice, Many Generations:**

**Shaping the Future of Volunteering**

**2024 Request for Workshop Presenters**

Conference Date: June 28th, 2024

In Springfield at the University of Illinois at Springfield

Proposals Due by: March 18th, 2024

**Proposal should include:**

**♦ Presenter Information Sheet**

• Professional Reference

• Short Bio

**♦ Workshop Information Sheet**

• Workshop Title

• Workshop Description

• Workshop Learning Objectives

• How your workshop ties back to the theme:   
***One Voice, Many Generations: Shaping the Future of Volunteering***

• One-page Outline you would like to have shared with ALL participants

**♦ 2-5 minute video snippet**

• This can be of a previous speaking engagement or of you describing the workshop

**General Information**

**Conference Mission**

The Central Illinois Volunteerism Conference provides quality professional development opportunities for volunteer managers/administrators that focus on the key areas of a volunteer delivery system including personal readiness, organizational readiness, engagement of volunteers, education of volunteers, and sustainability of volunteer efforts.

**Presenters**

Presenters are provided *free conference registration* which includes lunch (in-person). Presenters will be expected to bring their own workshop materials and handouts. Those submitting proposals will be notified of acceptance by **April 1, 2024.**

**Audience**

The conference hopes to attract volunteer administration professionals with a wide range of knowledge and experience, representing the non-profit, governmental, educational, and private sectors in central Illinois. Please plan for an average workshop attendance of 35 participants. We hope to offer three to four workshops during each time slot.

**Conference Schedule**

The conference schedule includes one general session with a presentation by a keynote speaker and a group panel at the end. The professional level of our audience varies greatly; we provide workshops for both new and experienced professionals and volunteers. The workshops will be categorized into different categories and tracks. They will be defined by the following criteria as well as by workshop type which will be determined by the selection committee:

* Basic: Audience is new volunteer coordinators/administrators seeking program fundamentals in volunteer job design, recruitment, recognition, and retention.
* Intermediate: Audience is volunteer coordinators/administrators who have been in the field for 1-4 years. The group is looking for workshops pertaining to volunteer training, supervision, and evaluation.
* Advanced: Audience is volunteer coordinators/administrators who have been in the field for 5 or more years. The group is looking for workshops that include innovative approaches or best practices that help address the challenges in the field. This includes developing and implementing the infrastructure to support volunteer delivery systems as well as the review and analysis of existing volunteer delivery systems.

**Workshops**

Workshops will be 45-60 minutes in length. Conference presenters will be selected based on proposal quality and workshop relevance to the audience as well as timeliness and originality of proposal. You will hear back from us by **April 1, 2024** regarding your workshop acceptance. Workshop presenters will receive a complimentary use of a white board, LCD projector, computer, and screen. Presenters are expected to bring their own presentation on a flash drive if needed.

**Topics** must tie back to the conference theme and *might* relate to the ideas below:

* Generational Volunteering, specifically Zoomers
* Emergency Management Specific workshop: finding/maintaining those specific volunteers
* Volunteer Management systems
* Engaging AmeriCorps
* Remote Volunteer Utilization
* Position Descriptions
* Engaging people who “don’t have the time” to volunteer

Potential presenters are encouraged to be creative with their workshop titles. However, be clear and concise on workshop objectives and description so that participants have a good understanding of the content of the workshop.

**Proposals are due via email by** **March 18, 2024** to: [abby.brooks@carle.com](mailto:abby.brooks@carle.com)

For further information or questions please email or call Abby Brooks at [abby.brooks@carle.com](mailto:abby.brooks@carle.com) or 217-383-3362.

**2024 Central Illinois Volunteerism** **Conference**

**Presenter Information Sheet**

**Name:**

**Phonetic name pronunciation:**

**Title:**

**Organization:**

**Address:**

**City: State: Zip:**

**Phone: Cell Phone:**

**Fax: Email:**

**Professional Reference:**

**Relationship: Organization:**

**Phone: Email:**

**Short bio we can use to introduce you if your proposal is selected:**

**2024 Central Illinois Volunteerism** **Conference**

**Workshop Information Sheet**

**Presenter:**

**Workshop Title:**

This workshop best fits the professional experience level checked below. Check all that apply.

Basic  Intermediate  Advanced

**Brief workshop description we can use to promote your topic if your proposal is selected:**

**Workshop Learning Objectives:**

**How does your proposed workshop tie back to the theme? *One Voice, Many Generations: Shaping the Future of Volunteering***

*Presenters are responsible for all handouts except the one page sheet that the conference committee will prepare based on your workshop submission descriptions. These one page sheets will be included in the attendee packets.*